

MINUTES of the Regular Meeting
of the Board of Commissioners of the
FOREST VIEW PARK DISTRICT

May 12, 2025
7:00 P.M.

1. Call to Order: 7:00 PM

2. Roll Call:

President J. DeVito
Commissioners D. Marcolini, N. Rehak
Sec. B. Kirchgatterer, Treasurer J. Conklin, Maint. D. Ort, Rec.
D. Walczak
Absent: Commissioner P. Nitka

3. Pledge of Allegiance

4. Approval of Previous Minutes – April

Motion to approve April 2025 Minutes
Motion: Commissioner Marcolini
Second: Commissioner DeVito
All in Favor: Y
Motion Carries

Approval of Previous Special Meeting Minutes – May 5th, 2025

Motion to approve May 2025 Special Meeting Minutes
Motion: Commissioner Rehak
Second: Commissioner Marcolini
All in Favor: Y
Motion Carries

5. Reports of Expenditures April 01 - April 30, 2025

Bills Payable	\$4,646.83
Payroll 6 P/T Employees	\$6,924.25
Employment Taxes	<u>\$2,544.08</u>
Total Expenditures:	\$14,115.16

Motion to approve payables
Motion: Commissioner Marcolini
Second: Commissioner Rehak
All In Favor: Y
Motion Carries

6. Treasurer's Report for April 2025

Cook County:	\$13,218.15
PPRT:	\$4,797.30
Recreation Revenue	<u>\$107.00</u>
Total Revenue	\$18,122.45

Action Requested: None, informational only.

7. Departmental Correspondence

- a. President DeVito Notes & Updates
 - i. Kudos to Recreation Director Walczak for exciting new programming with great attendance, Dave and crew for getting the ball field in great shape, Clerk Kirchgatterer for timely production of Ordinance and support paperwork.
 - ii. Thanks Debbie D. for her support.

8. Reports from Department Heads

- a. Treasurer Joy Conklin
 - i. General review of recent accounts and tax monies provided.
- b. Maintenance Director Dave Ort
 - i. General account of Maintenance activities related to Spring and summer prep.
 - ii. Update of exterior door main lock needs - will investigate with locksmith.
- c. Secretary Bee Kirchgatterer
 - i. General Office Update & reminder of upcoming OMA Training and IAPD Boot Camp.
- d. Recreation Director Dawn Walczak
 - i. General update on park programs, attendance uptick, and dates for key events both 2025 and 2026.
 - ii. Candy Cane Hunt 12/06/2025 & Diabetes Walk 4/11/2026.

Agenda Item # 1 - Install Commissioner Rehak

- 1. Ms. Rehak took Oath of Office

Agenda Item # 2 - 2025/2026 Budget & Appropriation

- 1. Treasurer Conklin led introductory discussion for B & A for 25'-26'.

Agenda Item # 3 - Vote, Contract renewal with O'Neill Gaspardo - Auditing Firm, not to exceed 3 years.

1. Treasurer Conklin will review agreement - Commissioner reflect and select 3 year contract to be ratified at June Meeting.

Agenda Item # 4 - Discussion of Mulch order & application

1. President DeVito recommends timely ordering of mulch, Maintenance Director Ort agrees. P/T teen employee to assist in weeding pre-spreading of mulch.

Agenda Item # 5 - Commissioner Business Cards

1. Tabled - different direction. Commissioner Nitka will handle it.

Agenda Item # 6 - Park Monitors

1. Reviewed update to Job Description & application process, now online and paper available. Board members will interview, Clerk will send to BGC, Treasurer to collect completed W4/I-9 paperwork, and Commissioner Rehak to schedule/sign-off on completed time sheets.

Agenda Item # 7 - Potential Board Member Interest

1. Vote to appoint potential Board Member, resident Nancy Miller to open term.

Motion to approve Appointment of Nancy Miller to open term of Commissioner

Motion: Commissioner Marcolini

Second: Commissioner Rehak

All In Favor: Y

Motion Carries

Agenda Item # 8 - Hiring of P/T Seasonal Staff for on-call / only as-needed hours

1. President DeVito recommends J. Walczak and F. McDade, local teens be hired p/t for seasonal/on-call work in recreation and maintenance. Basic physical labor indoors and out.

9. Reports from Commissioners

- a. Commissioner Marcolini asks for an update on possible electrifying and lighting options for the pavilion. Director Ort advises that this would necessitate concrete work - installation is cost-prohibitive. Solar solution discussed - tabled due to questions of how to extinguish lights at 9:30 PM. Commissioner Marcolini also notes that Rec Classes have been well received.

10. Questions, Comments from Audience:

- a. Resident asks question about sump pump and if the District has equipment.
- b. Resident notes importance of high quality door lock on main door.
- c. Resident notes that it is beneficial for Commissioners and staff to attend the January IAPD Conference in Chicago.

11. Motion to Adjourn:

Motion: Commissioner Marcolini
Second: Commissioner Rehak
All in Favor - Y

12. Adjournment: 8:04 PM

Secretary

President

Date