

MINUTES of the Regular Meeting
of the Board of Commissioners of the
FOREST VIEW PARK DISTRICT
September 8th, 2025
7:00 P.M.

1. Call to Order: 7:00 PM

2. Roll Call:

President J. DeVito, Commissioners D. Marcolini, N. Rehak, P. Nitka, N. Miller, Treasurer J. Conklin, Recreation Dir. D. Walczak, Sec. B. Kirchgatterer

3. Pledge of Allegiance

4. Approval of Previous Meeting Minutes – August 2025

Motion to approve August 2025 Regular and Emergency Minutes

Motion: Commissioner Marcolioni

Second: Commissioner Nitka

All in Favor: Y

Motion Carries

5. Reports of Expenditures August 01 - August 31, 2025

Bills Payable	\$35,873.24
Payroll	\$10,528.54
Employment Taxes	<u>\$1,984.32</u>
Total Expenditures:	\$48,386.10

Motion to approve payables

Motion: Commissioner Rehak

Second: Commissioner Nitka

All in Favor: Y

Motion Carries

6. Treasurer's Report for August 2025

Cook County:	\$143.14
PPRT:	\$2,272.89
Rec Revenue (Events/Classes):	<u>\$365.45</u>
Total Revenue	\$2,781.48

Action Requested: None, informational only.

7. Departmental Correspondence

- a. President DeVito Notes & Updates
 - i. The Lawn Contractor is doing a great job mowing, weed whacking, and edging.
 - ii. The Maintenance Department is doing a great job knocking out projects such as baseboard replacement and shed building.
 - iii. Pres. DeVito and Mrs. DeVito planted mums at the front of the park - they'll fill in nicely for fall.
 - iv. The playground slide, although repaired, will need to be replaced in the future.

8. Reports from Department Heads

- a. Treasurer Joy Conklin
 - i. General review of recent accounts and tax monies provided.
- b. Secretary Bee Kirchgatterer
 - i. General review of recent office updates.
- c. Recreation Director Dawn Walczak
 - i. General update on well attended park programs, guest compliments, and upcoming events such as the Village Picnic.
 - 1. Notes on specific activities, train, and cakewalk.

Agenda Item # 1 - Determine which Commissioners should have online access and/or signing status on PNC Accounts.

- a. Commissioners discuss and recommend Commissioner Debbie Marcolini be added as a signer to Forest View Park District Accounts at PNC Bank.

Motion to approve adding Commissioner Marcolini as a signer on District accounts at PNC.

Motion: Commissioner Nitka

Second: Commissioner Rehak

All in Favor: Y

Motion Carries

Agenda Item # 2 - Playground Grants Available from GameTime Equipment

Information Only - Recreation Director offered to call and investigate.

Agenda Item # 3 - Cabinet for storage of Restroom Paper Goods, Handsoap, and Cleanser.

- 1. Recommend purchase and installation of a cabinet in Rec Room Restroom for storage of Restroom Papergoods and Cleaning Supplies.
- 2. See Examples, not to exceed \$300.00

Motion to approve purchase of Cabinets for bathroom not to exceed \$300.00
Motion: Commissioner Rehak
Second: Commissioner Marcolini
All in Favor: Y
Motion Carries

Agenda Item # 8 - Muniweb - Website Next Steps

1. Meeting held, documents shared with Muniweb, training scheduled.

Information Only - Rec Director, Secretary, Treasurer, and Commissioner Rehak attended the meeting. Next steps are arranged. Secretary and Rec Dir have training scheduled.

9. Reports from Commissioners

- a. Commissioner Nitka notes the sign is ready for installation. Just waiting on permitting approval from the Village of Forest View.
- b. Commissioner Nitka also recommends installation of garbage cans at the entrance of park property.
- c. Commissioner Marcolini's friend donated large flower pots for use in the park, Rec. Dir. Walczak will send a Thank You card.
- d. Commissioner Nitka has Business Cards printed - Thank You!
- e. Commissioner Rehak will invite all Park Monitors to the Village Picnic.

10. Questions, Comments from Audience:

- a. Resident notes they like the look of the new park lighting, the website will be a welcome addition to the methods of getting park info, and questions the reasons for permitting requirements of the Village as related to Park needs.

11. Motion to Adjourn:

Motion: Commissioner Rehak
Second: Commissioner Marcolini
All in Favor - Y

12. Adjournment 7:44 PM

Secretary

President

Date