

**MINUTES** of the Regular Meeting  
of the Board of Commissioners of the  
**FOREST VIEW PARK DISTRICT**  
August 11, 2025  
7:00 P.M.

**1. Call to Order: 7:00 PM**

**2. Roll Call:**

President J. DeVito, Commissioners D. Marcolini, N. Rehak, P. Nitka, N. Miller, Treasurer J. Conklin, Recreation Dir. D. Walczak  
Absent: Sec. B. Kirchgatterer

**3. Pledge of Allegiance**

**4. Approval of Previous *and* Emergency Meeting Minutes – July 2025**

Action Requested: Motion to approve Minutes.  
Motion to approve July 2025 Regular and Emergency Minutes  
Motion: Commissioner Nitka  
Second: Commissioner Marcolioni  
All in Favor: Y  
Motion Carries

**5. Reports of Expenditures July 01 - July 31, 2025**

Bills Payable	\$9,788.96
Payroll 9 P/T Employees	\$11,301.98
Employment Taxes	<u>\$3,540.86</u>
Total Expenditures:	\$24,631.80

Motion to approve payables  
Motion: Commissioner Rehak  
Second: Commissioner Miller  
All in Favor: Y  
Motion Carries

**6. Treasurer's Report for July 2025**

Cook County:	\$0.00
PPRT:	\$13,228.30
Rec Revenue (Casino Trip/Classes):	<u>\$877.00</u>
Total Revenue	\$14,105.30

Action Requested:      None, informational only.

**7. Departmental Correspondence**

- a. President DeVito Notes & Updates
  - i. Thank you to staff stepping up in different areas; flood remediation, monitoring, etc.
  - ii. Sign Update and discussion of sign, see agenda item below.

**8. Reports from Department Heads**

- a. Treasurer Joy Conklin
  - i. General review of recent accounts and tax monies provided.
- b. Secretary Bee Kirchgatterer
  - i. Read by Treasurer Conklin - General Office Update
- c. Recreation Director Dawn Walczak
  - i. General update on well attended park programs, guest compliments, and upcoming events.

**Agenda Item # 1 - Review and Vote on purchase of new Park Sign, in a weather proof material, similar in scope to the current sign - as appears in the renderings and including installation not to exceed \$6,500.00**

Motion to approve: Design, production, and installation of sign #9 not to exceed \$6,500.00 to be completed by Devine Signs Graphics.

Motion: Commissioner Rehak

Second: Commissioner Nitka

All in Favor: Y

Motion Carries

**Agenda Item # 2 - Review and Approve quote for contracted Landscaping Services as provided**

- 1. Pres. DeVito to review options.
  - a. Yuritz: \$600 per weekly mowing / \$750 per Fertilizer Application / Fall Clean-Up \$1,900 / Mulch per Application \$3,600
  - b. \$2,300 weekly from additional Vendor
  - c. Miguel's Landscaping \$300 per week for mowing and edging.

The treasurer noted the need for Insurance Documents from the selected vendor.

Motion to approve: Miguel's Landscaping quote of \$300- per week for general landscaping services as outlined in quote.

Motion: Commissioner Miller

Second: Commissioner Nitka

All in Favor: Y

Motion Carries

**Agenda Item # 3 - Orkin Pest Control Services. Please review the Quotes provided for:**

1. Commercial Subterranean Termite Treatment: Totaling \$5,001.00 for service period.

Motion to approve: Orkin Termite Services quote not to exceed \$5,001.00 for the service period.

Motion: Commissioner Rehak

Second: Commissioner Nitka

All in Favor: Y

Motion Carries

2. General Commercial Services Agreement: Initial Fee of \$300 with per treatment/site visit fee of \$100-, schedule tbd commensurate with success of initial treatment.

*Discussion of General Pest Services tabled.*

**Agenda Item # 4 - Crack in Tennis Courts, Discuss**

1. 1" crack traverses both south courts. Remediate prior to first frost to avoid frost heave.
2. Contact Court Repair Specialist, etc.

*Action Requested:* Determine who will take next steps.

Board discussed in house repair by the maintenance department.

**Agenda Item # 5 - Phone Update**

1. Information Only - Phones provided to the President, Recreation Director, and Clerk. To be set up and shared for communication needs.

**Agenda Item # 6 - Flood Update**

1. Information Only - Building now dry, Maintenance Department replacing baseboard. New dehumidifiers purchased.

**Agenda Item # 7 - Maintenance Director Resignation**

1. Resignation tendered, final day 7/31/2025- Info Only

**Agenda Item # 8 - Muniweb - Website Next Steps**

1. See Website Prep Document & determine:
  - a. Mission Statement - from Board, Committee to meet to review completed documents.

**9. Reports from Commissioners**

- a. Commissioner Nitka notes updated business cards should have correct numbers, individuals to review.
- b. Commissioner Rehak notes additional Monitor hires.
- c. Commissioner Marcolini notes 2nd Glider deposit sent to craftsmen.
- d. Commissioners request online access to PNC accounts, review at September Meeting.

**10. Questions, Comments from Audience:**

- a. None

**11. Motion to Adjourn:**

Motion: Commissioner Miller  
Second: Commissioner Marcolini  
All in Favor - Y

**12. Adjournment**

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Secretary

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President

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Date