

**MINUTES** of the Regular Meeting  
of the Board of Commissioners of the  
**FOREST VIEW PARK DISTRICT**

January 13, 2025

7:00 P.M.

1. Call to Order: 7:00 PM
2. Roll Call:  
President J. Nitka  
Commissioners D. Marcolini, J. DeVito, P. Nitka  
Sec. B. Kirchgatterer, Treasurer J. Conklin, Maint. D. Ort, Rec.  
D. Walczak
3. Pledge of Allegiance
4. Approval of Previous Minutes – December 2024  
Motion to approve Minutes  
Motion: Commissioner Marcolini  
Second: Commissioner J Nitka  
Abstain: P. Nitka  
Motion Carries
5. Reports of Expenditures December 01 – December 31, 2024

Bills Payable	\$7,478.63
Payroll 6 P/T Employees	\$6,058.40
Employment Taxes	<u>\$2,083.04</u>
Total Expenditures:	\$15,620.07

Motion to approve payables  
Motion: Commissioner DeVito  
Second: Commissioner Marcolini  
Abstain: P. Nitka  
Motion Carries

6. Treasurer's Report for December 2024

Cook County:	\$0.00
PPRT:	\$4,622.58
Recreation Revenue	<u>\$128.00</u>
Total Revenue	\$4,750.58

Action Requested:      None, informational only.

- 1) All Bank accounts (4) reviewed and reconciled for December 2024
- 2) All monthly payroll taxes were reviewed and paid according to due dates.
- 3) All emails and inquiries answered in a timely manner
- 4) The bound copies of the Audit will be distributed at the Board Meeting.
- 5) The Tax Levy Ordinance was uploaded and accepted by Cook County.
- 6) The Final Audit Report was uploaded and accepted by Cook County.

7. Departmental Correspondence:

**For Your Information Only: President's Notes & Updates**

1. President Nitka discusses thoughts on upgrading playground equipment
2. President Nitka discusses thoughts on Park lighting

**Agenda Item # 1 - Commissioner DeVito requests info on Electrical Updates and progress on quotes.** Review of electrical goals and needs held with Commissioners offering a variety of ideas, maintenance director offering a variety of ideas, and reminder that Park property is leased from the village-Village may own lighting apparatus on the South side of Park. Further investigation required.

8. Reports from Department Heads

a. Maintenance Director Ort

- i. Employees thank the board for the generous bonus.
- ii. The Christmas decorations were put and maintained
- iii. #6 tractor maintenance was performed and all fluids changed, plows installed and cutting decks cleaned and stored. Snowthrower up and ready.
- iv. Dec.14th party tents were put up and electricity provided but not quite adequate . Will look into a bigger breaker on that pole. Adding this to Future electrical needs investigation.
- v. Rearranging shop shelving to eye level plus hand tool system holders.
- vi. Have been researching a solution for lighting a corner of the park, may have a fix our guys can do without calling in an electric co. but only for that corner.

b. Secretary Kirchgatterer

i. Office/Election Updates

1. Elections Certification is complete
  - a. Waites to Certify Ballot closer to election
2. EOY paperwork for December wrapped up
3. Copier Printer Toner in and installed
4. Commissioner Listings updated with County, IPARKS, IAPD
  - a. Everyone is receiving the Illinois P & R magalog. *Nov/Dec issue just arrived.*
5. IAPD Conference at the end of January
6. Updated the Statement of Economic Interest filing list - watch for SEI email in your FVPD.org email. Fill out in a timely fashion.

c. Recreation Director, Dawn Walczak

- i. Candy cane Hunt went very well, thank you to the O'Reilly's and the Stickney Forest View Lions Club.
- ii. Events like bunco Bingo and trivia are in the works.
- iii. Residents have complimented the park.
- iv. The photo contest started.
- v. Senior coffee-investigating at-shirt option for our seniors will present at Future meeting.
- vi. Dan O'Reilly from the Lions Club offers information on a possible diabetes fun walk to be held in conjunction with the park district. Lions Club can provide the volunteers. The Recreation Department would seek approval for additional parking needs. Possible date of April 12th.

Motion to pursue combined District & Lions Club Walk

Motion: Commissioner P. Nitka

Second: Commissioner Marcolini

All In Favor - Y

Motion Carries

9. Reports from Commissioners

- a. Commissioner P. Nitka notes that some ballasts are out on the shorter Park lighting. Maintenance to investigate
- b. Commissioner Marcolini notes that the park looked lovely for Christmas
- c. Commissioner DeVito requests that when budget and appropriation meetings commence the district should seek to increase the budget line for holiday decorations.

10. Questions, Comments from Audience:

a. None

11. Motion to Adjourn:

Motion: Commissioner P. Nitka

Second: Commissioner Marcolini

All in Favor - Y

12. Adjournment: 7:48 PM

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Secretary

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President

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Date